

SIT Property Development Ltd
Ground Floor, NG Tower, Cybercity, Ebène

BIDDING DOCUMENTS

Issued on: 23 October 2025

For

Request of Quotation for

**Supply, Installation, and Commissioning
of a shed and refurbishment of Canopies
of Three (3) Generator Set at The CORE
Building, Ebène**

Procurement No: *SPDL/RFQ/C2025/33*

SECTION I: INVITATION FOR BIDS

1. Preparation of Bids

You are requested to quote for the items mentioned in Section IV by completing, signing and returning:

- (a) the Bid Letter in Section II;
- (b) the Specifications in Section III;
- (c) Price Activity Schedule in Section IV; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Invitation for Bids document, including the Special Conditions of Contract in Section V, before preparing your bid. The standard forms in this document may be retyped for completion but the Service provider is responsible for their accurate reproduction.

You may wish to ask for clarifications **seven (7) days** before the closing date of Bids.

2. Validity of Bids

The Bid validity period shall be **120** days from the date of submission deadline.

3. Delivery of Service

Shed and refurbishment of canopies for three (3) generator sets at The CORE Building shall be done **within a period of two (2) months** from date of Letter of Acceptance.

4. Sealing and Marking of Bids

Bids should be sealed in a single envelope, clearly marked with the **Procurement Reference No.: SIT/RFQ/C2025/33**, addressed to **SIT Property Development Ltd Ground Floor, NG Tower, Cybercity, Ebène**, with the Service provider's name at the back of the envelope.

5. Submission of Bids

Bids should be deposited in the Tender Box located at the reception of **Sugar Investment Trust, Ground Floor, NG Tower, Cybercity, Ebène** not later than **Monday 10th November 2025 at 15.00 hours**.

Late bids will be rejected and Bids received by e-mail will not be considered.

6. Site Visit

A site visit will be conducted on **Thursday, 30th October 2025** at **The CORE Building at Ebène** at **10.30 hours**.

The contact person to arrange for the site visit is **Mr Fardeen Domun, Technical Officer**, Telephone No.: **406 4747**.

7. Evaluation of Bids

SIT Property Development Ltd shall have the right to request for clarifications during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, so as to determine the lowest evaluated bid.

8. Eligibility Criteria

To be eligible to participate in this Bidding exercise, you should:

- a) have the legal capacity to enter into a contract to supply the goods and related services;
- b) not be insolvent, in receivership, bankrupt, subject to legal proceedings for any of these circumstances or in the process of being wound up;
- c) not have had your business activities suspended;
- d) not have a conflict of interest in relation to this procurement requirement; and
- e) have a valid trading licence.

9. Documents Establishing Conformity of Goods and Related Services

Service providers shall submit along with their bids the documents marked ☒ hereunder:

(a)	Documents to establish conformity of goods as specified in Schedule of Requirements, highlighting deviations, if any, so as to establish substantial responsiveness of the proposed goods item;	☐
(b)	A list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the Specification and Performance Requirement Sheet, following commencement of the use of the goods.	☐
(c)	Documentary evidence to establish to the satisfaction of the Purchaser that goods proposed, as per other than the brand name, catalogue numbers or standard as specified by the Purchaser, ensures substantial equivalence or are superior.	☐
(d)	Evidence of the Service Provider's technical capacity to be furnished by one or more of the following means: (i) a list of the principal deliveries effected in the past three years, with the sums, dates and recipients, whether public or private, involved; and (ii) Type test certificates drawn up by official quality control institutes or agencies of recognized competence attesting the conformity of the goods with respect to specifications conformity.	☐ ☐
(e)	Documentary evidence to establish Service Provider's ability to provide the service or to execute the installation with regard to their skills, efficiency, experience and reliability.	☐

10. Technical Compliance

Service Provider shall submit along with their bid documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Purchaser's requirements.

The Specifications and Performance Requirements, and Compliance Sheet details the minimum specifications of the goods items to be supplied. The specifications have to be met, but no credit will be given for exceeding the specifications.

11. Prices and Currency of Bids

Service provider shall quote in Mauritian Rupees (**MUR**). Prices quoted should be fixed and firm.

12. Award of Contract

The Service Provider having submitted the lowest evaluated responsive bid and qualified to supply the goods items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance.

13. Integrity Clause

SIT Property Development Ltd commits itself to take all measures necessary to prevent corruption and ensures

that none of its staff, personally or through his/her close relatives or through a third party, will in connection with the bid for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

14. Rights of SIT

SIT Property Development Ltd reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, and
- (b) to accept or reject any bid or to cancel the bidding process and reject all bids at any time prior to contract award.

SECTION II: BID LETTER

(to be completed by Service Provider)

*[Complete this form with all the requested details and submit it as the first page of your bid with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your bid is not authorised, it will be rejected.**]*

Bid addressed to:	Chief Executive Officer SIT Property Development Ltd (SPDL), Ground Floor, NG Tower, Cybercity, Ebène
Procurement Reference Number:	SPDL/RFQ/C2025/33
Subject matter of Procurement:	Request for Quotation for the Supply, Installation and Commissioning of a Shed and refurbishment of Canopies for Three (3) Generators Sets at The CORE Building, Ebène.

- (a) We offer to supply the services listed in the attached Priced Activity Schedule as per the defined specification and, in accordance with the terms and conditions stated in your Invitation for Bids referenced above.
- (b) We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section I: Invitation for Bids.
- (c) The validity period of our Quotation is **120** days from the date of the bid submission deadline.
- (d) We confirm that our quoted prices in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the Bid validity.
- (e) The work shall start, from the date of issue of Letter of Acceptance, is as shown in the Priced Activity Schedule.
- (f) We have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption during our participation in the bidding process and we commit ourselves to observe the same principles if awarded the contract and during its execution.

We understand that transgression of the above is a serious offence and appropriate actions will be taken against such bidders/service providers.

Bid Authorised by:

Name of Service provider		Company's Address and seal	
Contact Person			
Name of Person Authorising the Bid:		Position:	Signature:
Date		Phone No./E-mail	

SECTION III: SPECIFICATIONS AND PERFORMANCE REQUIREMENT

A. Introduction

The scope of works consists of the supply, installation and commissioning of a shed and refurbishment of canopies for three (3) generator sets at The CORE Building, Ebène, opposite Ebène Commercial Centre.

B. Objective

SIT Property Development Ltd (SPDL) constructed a 15-storey tower providing office spaces, a business centre, a restaurant, a University of Mauritius campus, and an auditorium. The building is powered by the CEB, with 3 generator sets serving as backup. These generators are exposed to climatic conditions and their canopies have corroded at several areas.

A metal shed is required to protect the generator sets, along with complete refurbishment of their canopies.

C. Scope of Works

The detailed scope of work includes the following:

1. Design of the metal shed:

- 1.1 Structure must withstand wind speeds up to 300 km/h.
- 1.2 The required minimum slope shall be 1% or 2% to avoid water pooling
- 1.3 Perform static analysis on portal frame members to check compliance with deflection criteria.
- 1.4 Design connections with frame and foundation to ensure structural stability.
- 1.5 Provide specifications of materials, including sheet thickness and tube dimensions; all must be hot-dip galvanized, weather-resistant, and watertight.
- 1.6 Construct a solid and stable foundation for the shed.

2. Installation procedures of the metal shed:

- 2.1 Assemble pre-engineered components (columns, beams) to form the shed structure.
- 2.2 Fix metal sheets, perforated panels and flashing bands to the roof and walls.
- 2.3 Secure the shed to the foundation for wind resistance.
- 2.4 Costs must include labour, crange, and environmental factors.
- 2.5 Pour water onto roof to check the entire system for any leaks and ensure proper drainage installation to allow water to flow out properly.

3. Extension of exhaust pipe:

- 3.1 Material must be durable, heat-resistant, and compatible with the existing pipes.
- 3.2 Pipes must have independent support (not resting on generator components).
- 3.3 Exhaust fumes must be directed away from the building with adequate ventilation.

4. Extension of hot air duct:

- 4.1 Material must withstand high temperatures without degradation.
- 4.2 Duct size and routing must match the existing design.
- 4.3 Avoid sharp bends and obstructions to prevent back pressure and reduced airflow.

5. Refurbishment of rusted canopy

- 5.1 Inspect canopies for deep corrosion or structural damage.
- 5.2 Clean surfaces thoroughly (remove dirt, grease, debris).
- 5.3 Remove rust using wire brush or sandpaper.
- 5.4 Replace heavily corroded parts with equivalent materials.
- 5.5 Apply rust-inhibiting primer to treated surfaces.
- 5.6 Apply durable epoxy topcoat paint suitable for outdoor metal.

6. Construction of 2 staircase accessing the generator room:

- 6.1 Calculate dimensions (rise/run) for safe and comfortable steps. The width of the staircase should be 750 mm.
- 6.2 Supply and fix formwork and reinforcement bars; dowelled bars to be fixed with Epidermix 372.
- 6.3 Cast concrete (Grade 25) using vibrator for proper compaction. Cure for **7 days** before applying plaster finish.

7. Site Cleaning

Removal and carting away of all debris from site upon completion of works.

Note: All works shall be completed within a period of **two (2) months**

SECTION IV: PRICED ACTIVITY SCHEDULE

Procurement Reference. No.: **SPDL/RFQ/C2025/33**

Priced Activity Schedule

S/N No	Brief Description of Works	Quantity	Units	Unit Price (Rs)	Total Price (Rs)
1	Shed on Generator Sets				
1.1	Design of a metal shed for 3 generator sets and submission to client for approval	1	LOT		
1.2	Supply, Installation and Commissioning of the Shed and all its associated accessories	1	LOT		
1.3	Extension of exhaust pipe for the 3-generator set	3	LOT		
1.4	Extension of hot air ducts for each of the 3 generator sets	3	LOT		
2	Refurbishment of the existing canopies for the 3 generator sets	3	LOT		
3	Construction of 2 staircases at different locations to provide easy access to the generator room (due to difference in road and room levels)	2	LOT		
4	Contingencies Amount (Only to be used on written instruction of the Engineer)	Sum		200, 000.00	200,000.00
				Sub Total	
				15 %VAT	
				Total	

Additional Information

- (a) SPDL requested works completion period: **within two (2) months** as from the date of issue of Letter of Acceptance.
- (b) Bidder’s proposed completion period: within days from issue of Letter of Acceptance.
- (c) Validity of offer: **120 days** as from closing date set for submission of quotations.

Remarks *[if any from Bidder]*:
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I/We agree to supply the abovementioned works at price(s) quoted by me/us and subject to conditions specified overleaf.

Bidder’s signature and seal

Date.....

SECTION V: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference. No.: SPDL/RFQ/C2025/33

Subject	Special Conditions
Notices	Any notice shall be sent to the following addresses: For SIT Property Development Ltd, the address and the contact name shall be: <u>Mrs Nishta Jooty-Needroo</u> <u>The Chief Executive Officer</u> <u>SIT Property Development Ltd(SPDL)</u> <u>Ground Floor, NG Tower</u> <u>Cybercity, Ebène</u> For the Service Provider, the address and contact name shall be
Terms of Payment	The structure of payments shall be: full payment following proper Supply, Installation, and Commissioning of a shed and refurbishment of Canopies of Three (3) Generator Set at THE CORE Building, at Ebène. The Purchaser undertakes to effect payment within 28 working days from receipt of invoice after delivery of service to the satisfaction of the Purchaser and subject to the Service Provider submitting all required documents. Final payment shall be adjusted to reflect any non-compliance in the execution of the contract. The currency of payment shall be in MUR.

SCHEDULE 4: BID CHECKLIST SCHEDULE

Procurement Reference. No.: **SPDL/RFQ/C2025/33**

Description	Attached (please tick if submitted and cross if not)
Bid Letter	
Priced Activity Schedule	
Evidences for conformity of Goods	
Brochures/ Catalogues	

Disclaimer: *The list defined above is meant to assist the Service provider in submitting the relevant documents and shall not be a ground for the Service provider to justify its non-submission of major documents for its bid to be responsive. The onus remains on the Service provider to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*